



2018 HOT RODEO VENDOR AGREEMENT

RULES FOR VENDOR PARTICIPANTS

All items to be sold must be approved by the Hot Rodeo committee. Vendors are responsible for supplying their own tables, chairs, and windproof tents. Canopies MUST be anchored! Vendors are responsible for collection and reporting all applicable California Sales Tax. Non Profit organizations must supply a copy of their non-profit certificate along with this application.

ADDITIONAL RULES FOR FOOD VENDORS

Copy of current health permit must be submitted with this application.

Vendors must be in compliance with Riverside County Health Requirements.

Food vendors must provide their own cooking sources, which must be in compliance with applicable fire, safety, health and other appropriate regulations and must have a currently certified fire extinguisher in booth.

Waste-water disposal must be done in compliance with Federal, State, and County regulations.

Grease and other liquids may not be discharged on the grounds.

HOURS OF OPERATION AND SCHEDULE

A.C. Dysart Equestrian Park, 2101 W Victory Ave, Banning, CA.

Festival Hours

Saturday, May 12, 2018	9:00 am – 5:00 pm
Sunday, May 13, 2018	9:00 am – 5:00 pm

Load-In

Friday, May 11, 2018	1:00 pm – 5:00 pm
Saturday, May 12, 2018	7:00 am – 9:00 am
Sunday, May 13, 2018	7:00 am – 9:00 am

Load-Out

Saturday, May 12, 2018	5:00 pm – 7:00 pm (If desired)
Sunday, May 13, 2018	5:00 pm – 7:00 pm

LOAD IN/OUT PROCEDURES

Vendors arriving after Load In times will be denied access and refunds will not be given. All vendor vehicles at the grounds must be unloaded and moved to public parking by 9:00 am Saturday and Sunday. Any special circumstances must be approved in writing prior to April 27, 2018 by the Vendor Coordinator.

PETS

Pets are allowed at the festival grounds but must be leashed at all times and cleaned up after. No pets are allowed in the contestant areas of the rodeo grounds.

Initial _____





CLEANING AND DAMAGE CHARGES

The cleaning deposit will not be returned if a booth/space is not cleared by the Vendor Coordinator prior to the vendor leaving the grounds. Vendor Coordinator will inspect the space and determine whether the deposit will be returned and/or cleaning/damage charges will be levied.

BOOTH ASSIGNMENT

Assignment of booth location at the festival grounds will be determined by the Vendor Coordinator based on the following:

- Any special requests approved by the Vendor Coordinator prior to load in
- Proximity to vendors selling similar items
- Electrical service requested
- Other determining factors

RESERVATION REQUIREMENTS

Spaces at the A.C. Dysart Equestrian Park are not confirmed until payment is received in full. A late processing fee of \$25.00 will be charged for reservations postmarked after April 27, 2018, with Vendor Coordinator approval and only if space is available. Greater Palm Springs Rodeo Corporation reserves the right to limit the number of similar vendors on a first come, first served basis.

PASSES

Each vendor will be issued two (2) weekend vendor passes to the festival grounds and (1) parking pass valid for both Saturday and Sunday. Additional vendor passes may be purchased for \$10.00 each from the Vendor Coordinator (Limit 4 per vendor).

CANCELLATIONS

All monies paid in advance are NON-REFUNDABLE with the exception of cancellation of the event.

PERMITS & LICENSES

It is the sole responsibility of each vendor to have all permits and licenses required to perform transactions in the state of California and City of Banning. All permits and licenses must be posted at all times. Copies of the vendors California Resale License and City of Banning Sellers Permit must be attached to this application OR supplied to the Vendor Coordinator with the final balance (payable by April 27, 2018)

STATEMENT OF POLICY

The Greater Palm Springs Rodeo Corporation is operating as the sole producer of the 2018 Hot Rodeo and accepts no liability for the loss or damage, either by theft or act of God to any merchandise, fixtures, literature, personal property or equipment brought onto the festival grounds by a vendor. Refunds will not be made due to inclement weather and each vendor understands that the festival grounds are uncovered. Liability and responsibility lies solely with each vendor. The Vendor Coordinator will attempt to be fair in assigning vendor spaces and ensure vendors of similar items will be separated as much as reasonably possible.





I have read and understand this contract and application and agree to comply with all applicable requirements and regulations.

PRINT NAME: _____

NAME OF BUSINESS: _____

SIGNED: _____ DATE: _____

Please complete the following (deadline, April 27, 2018)

- Vendor Application (provided under separate cover)
- Attach a business check or money order payable to **Greater Palm Springs Rodeo Corporation (GPSRC)**.
- Attach a copy of your California Resale License.
- Attach copy of City of Banning vendor permit (the original should be mailed to the City of Banning with payment – see attached form).
- Attach copy of current health permit (Food Vendors only).
- Attach copy of Non Profit Certificate (Non Profit groups only).
- Attach separate \$50.00 refundable cleaning deposit check.
- Sign the last page of this form and initial each prior page.
- Return this completed Vendor Agreement and all required attachments along with deposit or payment in full via mail or email to:

GPSRC – HOT RODEO
 Attn: Vendor Coordinator
 P.O. Box 3262
 Palm Springs, CA 92263
Vendors@PSRodeo.org

The Greater Palm Springs Rodeo Corporation is a chapter of the Golden State Gay Rodeo Association and part of the International Gay Rodeo Association. GPSRC is registered with the United States Internal Revenue Service as a 501(c)(3) tax-exempt corporation. Donations to the GPSRC are only deductible to the extent provided by law. Please contact a tax professional to determine the extent of deductibility of a donation. The federal tax id for the Greater Palm Springs Rodeo Corporation is EID# 33-0900287.

The GPSRC, GSGRA or IGRA assumes no liability for errors, omissions, personal reporting errors or for accountancy errors.

For additional information or questions please contact Vendor Coordinator at Vendors@PSRodeo.org or find us at: <http://HotRodeo.org>

